

University Housing Regulations

First: Application Conditions

1. The applicant must be affiliated with the university to which the housing complex belongs, and employees of the Ministry Center may apply for housing complexes affiliated with universities in Baghdad Governorate according to the specified percentages.
2. The applicant or any dependent family member must not own a residential unit within the governorate where the workplace is located within at least 100 km.
3. The applicant must not previously own a permanent residential unit.
4. The applicant must have good conduct and behavior confirmed by the direct supervisor.
5. The applicant must have at least five years of actual service in the Ministry of Higher Education and Scientific Research or its affiliated institutions.
6. The applicant must be married, widowed, or divorced with children. A single applicant must provide proof of dependency.
7. The applicant, spouse, or dependents must not have previously benefited from university housing.
8. Points of both spouses working in the Ministry or affiliated institutions may be combined for housing allocation purposes.

Second: Preference Points

1. Two points for each dependent family member.
2. Employment service points:
 - One point for each year of service outside the Ministry Center.
 - Two points for each year of non-university service within the Ministry Center.
 - Three points for each year of university service for holders of higher degrees.
3. Academic qualification points:
 - One point for diploma or higher.
 - Two points for bachelor's degree.
 - Three points for higher diploma.
 - Four points for master's degree.
 - Six points for doctorate degree.
4. Scientific titles:
 - Four points for Assistant Lecturer.
 - Six points for Lecturer.
 - Eight points for Assistant Professor.
 - Ten points for Professor.
5. Five points for applicants holding senior administrative positions.
6. Five points for families of martyrs.
7. Ten points for applicants with disabilities or special needs.
8. Ten points for humanitarian circumstances approved by the university president.

Third: General Regulations

1. Universities shall form a central housing committee chaired by an assistant university president or dean.
2. Universities may form subcommittees in colleges or institutes that have housing units.
3. Applicants must submit a written pledge that neither they nor their spouse own a housing unit within the work location.
4. Beneficiaries must vacate the housing unit within the legal period after cancellation of allocation.

5. Beneficiaries must pay rent, water, electricity, and service fees.
6. Beneficiaries are responsible for preserving the housing unit and compensating damages.
7. Residents are jointly responsible for maintenance and shared service costs.
8. Signatures on applications must be authenticated by the legal affairs department.
9. Housing units are exclusively for residential use by the beneficiary and dependents.
10. Housing transactions shall not proceed unless all required documents are completed.
11. The administration is not obligated to reimburse repair expenses paid by the beneficiary.

Fourth: Cases of Housing Cancellation

Housing allocation shall be cancelled in the following cases:

1. At the request of the beneficiary.
2. Transfer of the beneficiary outside the governorate or ministry.
3. Termination of service for any reason.
4. Failure to occupy the housing unit for three consecutive months without legal excuse.
5. Committing acts inconsistent with university traditions or public morals.
6. Death of the beneficiary.
7. Failure to pay maintenance or service fees within sixty days.
8. Ownership of land or another habitable housing unit.
9. If the housing unit becomes unsafe for habitation.
10. Assignment of the beneficiary to work abroad.
11. Obtaining long-term study leave or scholarship outside Iraq.
12. Secondment to the private sector.
13. Violation of any application condition.

Fifth: Legal Procedures Against Illegal Occupation

1. The beneficiary must vacate the housing unit after issuance of the cancellation order within the legally specified period.
2. If the beneficiary fails to vacate, legal action shall be taken including judicial proceedings and compensation claims.

Sixth: Final Provisions

1. Senior administrative officials may continue occupying housing units for six months after the end of assignment.
2. Housing units shall be distributed according to the following percentages:
 - 55% for teaching staff.
 - 35% for administrative and technical staff.
 - 5% for senior special grades.
 - 5% for Ministry Center employees in Baghdad.
3. The occupancy period shall be ten years from the date of issuance of the housing order.
4. Retired beneficiaries shall not receive clearance unless housing handover procedures are completed.
5. Beneficiaries may not add constructions that alter the external or internal appearance of the property.
6. Exchange of housing units between occupants requires approval from the university housing committee.

7. Political dismissal periods added by law shall count as actual service for preference points.
8. Staff transferred temporarily to another university or ministry shall not be required to vacate the housing unit.