

Housing Regulations for Dormitory Accommodation
Issued by the Ministry of Higher Education and Scientific Research / Scientific Supervision and
Evaluation Authority / Department of Dormitory Affairs

Communicated to the Dormitory Affairs Departments in Iraqi Universities pursuant to Letter No. JQ425 dated 10/2/2015.

Based on the provisions of Article (37) of the Ministry of Higher Education and Scientific Research Law No. (40) of 1988, as amended, the regulations concerning university student accommodation in dormitories for the year 2004 were issued.

Article (1): Duties Imposed on Students Residing in Dormitories

Students residing in dormitories must adhere to the following:

1. Commitment to public morals and avoidance of anything that violates proper conduct.
2. Maintaining calmness and a suitable study environment by avoiding the following:
 - Not using radios or televisions inside sleeping rooms.
 - Using headphones when operating discs or tapes on computers.
 - Avoiding gatherings inside sleeping rooms.
 - Not using mobile phones inside sleeping rooms during late hours or rest periods.
 - Not bringing visitors into sleeping rooms or accommodation facilities.
3. Preserving furniture and public property belonging to the dormitory.
4. Maintaining cleanliness and proper use of all facilities.
5. Keeping rooms clean and organized daily.
6. Hanging clothes only in designated places and not on balconies or stairways.
7. Preserving personal belongings, noting that the dormitory administration is not responsible for lost personal items.
8. Reporting any damage or malfunction in rooms or facilities immediately.
9. Turning off electricity switches and water taps when leaving the dormitory.
10. Cooperating in reducing electricity and water consumption.
11. Receiving only approved visitors designated by the student's guardian in the assigned guest areas.
12. Respecting dormitory directors, supervisors, and staff and addressing them politely.
13. Staying in the assigned room and not changing accommodation without permission.
14. Obtaining official approval for group activities within the dormitory.
15. Reporting any illness to the supervisor immediately.
16. Carrying university and dormitory identification cards when entering or leaving.
17. Complying with attendance and fingerprint registration systems.
18. Decorating rooms is allowed provided public morals are respected.
19. Students may possess computers and mobile phones without cameras.
20. Informing the supervisor at least 24 hours before participating in university trips and returning to the dormitory by 6:00 PM.
21. Students enrolled in summer courses may continue residing in accommodation determined by the dormitory administration.

Article (2): Prohibited Acts

Dormitory residents are prohibited from the following:

1. Posting announcements or posters without approval from the supervisor and only in designated places.
2. Housing any person from outside the dormitory.
3. Wearing inappropriate clothes such as sleepwear in visitor areas.
4. Gathering in sleeping rooms or other facilities without supervisor approval except in TV, study, or internet halls.
5. Encouraging students to boycott lectures or activities.
6. Bringing alcohol, drugs, immoral books, tapes, or magazines.
7. Bringing weapons of any kind whether licensed or unlicensed.

Article (3): Conditions for Leaving and Returning to Accommodation

Students must observe the following:

1. Filling out the departure form during weekly or official leave, with return no later than 5:00 PM.
2. Students may not stay overnight outside the dormitory during study days except in emergency cases after informing the dormitory director.
3. Residence ends at the end of each academic year.
4. Residence ends upon withdrawal, postponement, or permanent dismissal from the dormitory.
5. Students must vacate rooms and hand over entrusted property upon the end of residence.

Article (4): Violations, Penalties, and Procedures

If a student violates the duties or commits prohibited acts under Articles (1) and (2), one of the following penalties may be imposed depending on the seriousness of the violation:

1. Warning:

- Oral notice for minor first-time violations.
- Written notice upon repetition, approved by the dormitory director and kept in the student's file.

2. Official Warning Letter:

Issued by the dormitory director with a copy sent to the student's guardian in the following cases:

- Violating morals or public conduct.
- Intentionally disrupting student activities.
- Disrespecting dormitory officials or staff.
- Fighting or disturbing public order.
- Possessing prohibited devices.
- Damaging dormitory property intentionally or through negligence.

3. Financial Compensation:

The student shall pay compensation for damaged property caused intentionally or through misuse.

4. Temporary Dismissal:

The university president, based on a justified decision from the dormitory director, may suspend a student for up to 7 days in the following cases:

- Leaving outside permitted hours or being absent overnight.
- Repeated abuse toward supervisors or officials.
- Repeated fighting or disturbance.

- Promoting political ideas that incite sectarianism or ethnic/religious conflict.
- Carrying weapons inside the dormitory.

5. A student shall be suspended for 30 days if absent overnight for 10 consecutive days without lawful excuse or for 14 separate days within three consecutive months without lawful excuse.

I have read all the above instructions and undertake to comply with them.

Student Signature:
Guardian Signature:
Sponsor Signature: